

ORDINARY MEETING

MINUTES

THURSDAY 24TH MARCH 2022

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 24th March 2022 commencing at 8:34 am

Present:

COUNCILLORS	MJ Quigley	Chair
	KL Walker	
	NR Kinsey	
	RA Jackson	
	KW Taylor	
	SJ Derrett	
	AJ Brewer	
	DJ McCloskey	
	RJ Higgins	
	JM Van Eldonk	
	GJ Whiteley	
STAFF MEMBERS	G Woodman	General Manager (GM)
	D Arthur	Divisional Manager Finance & Administration (DMFA)
	M Stephens	Manager Health & Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

APOLOGIES

An apology was tendered on behalf of Councillor HJ Druce who was absent due to external commitments, and it was **MOVED** Derrett/Walker that the apology be accepted and a leave of absence for the member concerned be granted.

Carried
75.3.22

CONFIRMATION OF MINUTES

MOVED Jackson/Walker that the Minutes of the Ordinary Meeting of Council held on Thursday, 24th February 2022 be adopted as a true and correct record of that Meeting.

Carried
76.3.22

DISCLOSURES OF INTERESTS

Councillor Derrett declared a non-pecuniary interest in regard to Item 3 Divisional Manager Finance & Administration Report - Works Progress Reports – Finance & Administration Projects and advised that she would vacate the meeting and take no part in the debate or voting on the matter.

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REPORTS OF COMMITTEES

CONTINUED

Economic Development Committee

Continued

Item 5.3 Tourism, Promotion, Marketing, Economic Development and Community Grants Directions (C12.3.5, D3.1, D3-10, P1-7.17/1,T4.3, T4-6.1)

That:

- GM - A
Chk Lst
- DMFA - A
Chk Lst
- GM - A
Chk Lst
1. Warren Shire Council take responsibility for the maintenance, repairs and cost of utilities at the old Scout Hall facility and the cleaning of the toilet facility at the Window on the Wetlands Centre Precinct from Monday 28th March 2022;
 2. Council include \$130,000 in the draft 2022/2023 Estimates for the employment of a Manager responsible for marketing, promotions, tourism, economic development and community grants and for incidental expenses commencing October 2022;
 3. Subject to the successful employment of a Manager as detailed in point 2 above, Council will operate a manned, unaccredited Visitor Information Centre based out of the old Scout Hall facility at the Window on the Wetlands Centre Precinct from Monday to Friday and where possible it be open on Saturday and Sunday manned by volunteers;
 4. The Chair of the Economic Development and Promotions Committee, Mayor and General Manager be delegated the authority to negotiate the renewal of an appropriate Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited for the management, operations and maintenance of the facilities at the Window on the Wetlands Centre Precinct and that the outcome of negotiations be reported back to Council.

Item 5.8 Accommodation in the Warren Shire (T4-4)

GM - A
Chk Lst

That Item 5.8 be tabled and carried over to the next Committee Meeting in May 2022.

**Carried
79.3.22**

DELEGATES REPORTS

Item 1 Castlereagh Macquarie County Council (C15-1)

MOVED Kinsey/Brewer that the Draft Minutes of the Castlereagh Macquarie County Council held on Monday, 28th February 2022 be received and noted.

**Carried
80.3.22**

Item 2 Country Mayors Association of New South Wales (C14-5.5)

MOVED Quigley/Kinsey that the Minutes of the Ordinary Meeting and Adjourned AGM of the Country Mayors Association of New South Wales held on Friday, 11th March 2022 be received and noted.

**Carried
81.3.22**

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DELEGATES REPORTS

CONTINUED

Item 3 Warren Interagency Support Services (C3-9)

MOVED Walker/Kinsey that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 3rd March 2022 be received and noted.

**Carried
82.3.22**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Jackson/Kinsey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
83.3.22**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Derrett/Walker that the information be received and noted and that the Alliance of Western Councils Board Meeting will be held on the 30th March 2022 in Gilgandra.

**Carried
84.3.22**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1, G4-1.43)

MOVED Walker/McCloskey that the information be received and noted.

**Carried
85.3.22**

Item 4 2022 Local Government NSW (LGNSW) Special Conference Attendance Report (S6-4)

MOVED Derrett/Jackson that the information be received and noted.

**Carried
86.3.22**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – February 2022 (B1-10.16)

MOVED Kinsey/Brewer that the Statements of Bank and Investments Balances as at 31st January 2022 be received and noted.

**Carried
87.3.22**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Walker/Jackson that the information be received and noted.

**Carried
88.3.22**

At this point in the meeting, the time being 10.05 am Councillor Derrett left the meeting.

Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)

MOVED Jackson/Walker that the information be received and noted.

**Carried
89.3.22**

At this point in the meeting the time being 10.10 am, Councillor Derrett re-joined the meeting.

Item 4 OLG Circular 22-03 - Guidelines for Additional Special Variation (ASV) Process for 2022-23 (R1-1.42)

MOVED Kinsey/Brewer that:

DMFA - A
Chk Lst

1. Council under Section 508(2) of the Local Government Act 1993 make an application to IPART for a permanent single year Special Rate Variation of 1.2% for 2022/2023 in accordance with the Guidelines for Additional Special Variation (ASV) Process for 2022-23 as detailed in the Office of Local Government Circular 22-03; and
2. Council note that, if successful, the total 2022-2023 General Rate increase will be 2.5% as identified in the Warren Shire Council Long Term Financial Plan 2021/22 – 2030/31.

**Carried
90.3.22**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Whiteley/Taylor that the information be received and noted.

**Carried
91.3.22**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Walker/Jackson that the information be received and noted.

**Carried
92.3.22**

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

CONTINUED

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Whiteley/Kinsey that the information be received and noted.

Carried
93.3.22

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Walker/Derrett that the information be received and noted.

Carried
94.3.22

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Derrett/Walker that the information be received and noted.

Carried
95.3.22

Item 3 Employment Zones Reform (P15-31.6)

MOVED Whiteley/Kinsey that the information be received and noted.

Carried
96.3.22

Item 4 Standard Instrument LEP Agritourism Amendment Order (P15-31.6)

MOVED Walker/Jackson that:

1. The information be received and noted; and
2. Council endorse agritourism land uses and adopt all of the optional clauses for farm stay accommodation and farm gate activities.

MHD - A
Chk Lst

Carried
97.3.22

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There being no further business the meeting closed at 10.56 pm.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 28TH APRIL 2022 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .04.22

.....
GENERAL MANAGER

.....
MAYOR